# INTERNATIONAL STUDENT ADMISSION REQUIREMENTS

These admissions requirements apply to applicants for all Eastern College Diploma Programs, who are not a Canadian Citizen, Permanent Resident or Protected Person.

## Admission Test or Secondary School Equivalency Requirement

**International applicants over the age of 19 must either:**

- Provide a transcript, diploma, or certificate that is considered the Canadian equivalent to a High School or Secondary School diploma, or post-secondary diploma or degree. Equivalency must be verified by a recognized assessment service like World Education Services (WES). Fees for this service are the responsibility of the applicant **or**
- If you are unable to provide an assessment from a recognized assessment service to support your transcript, diploma, or degree, you will be required to write the Eastern College Academic Achievement Test ("the Wonderlic Admissions test"). You must achieve a minimum test score that is approved for the program for which you are applying**.**

**For students who are under the age of 19:**

You must provide proof of academic standing that is considered the Canadian equivalent to High School or Secondary School diploma. International students under the age of 19 years old do not have the option of taking the Wonderlic Admissions Test. International students under the age of 19 will also need to have their student enrollment contract signed by a parent or legal guardian.

Students who do not take the "Wonderlic Test", must provide proof of academic standing equivalent to provincial high school completion.

Applicants must provide the following to Eastern College (or a third-party agent at the discretion of Eastern College) for evaluation:

- An original or certified copy of a diploma/leaving/graduation certificate.
- An original or certified copy of academic qualifications (academic transcripts showing grades and marks achieved).
- An official English translation if the academic documents are not in English (indicated with a stamp or seal and signature on the document).
- Both the original documents and the translated documents must be provided. Fees for translation services are the responsibility of the applicant.

Eastern College occasionally works with third party credential evaluation service providers. Depending on where your education was taken, applicants may be asked for consent to share this information with third-party agencies, such as World Educational Services, for credential evaluation.

## Program Specific Entrance Requirements

Depending on the Eastern College program that you are applying for, there may also be additional entrance requirements. Please contact an Eastern College Education Consultant for more information on the program specific entrance requirements.

**Entrance Exam Proctoring**
In some cases, a Proctor may be required for you to write an Admissions Test, and/or any other program specific entrance tests. Please contact an Eastern College Education Consultant to arrange for exam proctoring services. Applicants are responsible for paying for the cost of Exam Proctors if necessary.

## English Language Proficiency Requirement

Applicants from countries where English is not the only language of common usage will be required to submit proof of English language proficiency as measured by one of the following recognized tests:
TOEFL/IELTS/CAEL/CLB/CELPIP/MELAB/DUOLINGO/PEARSON PTE Academic

The following are the required language proficiency test scores for most Eastern College Diploma programs:

- TOEFL Paper-based test – Minimum score of 550 required.
- TOEFL Internet-based test – Overall minimum score of 80 required, with minimum scores of 20 in Writing, Reading, Listening and Speaking.
- IELTS – Minimum overall band of 6.0, with no single test score below 5.5.
- CAEL – Minimum overall score of 60.
- Canadian English Language Proficiency Index Program (CELPIP – General Test) – Minimum score Level 8.
- Canadian Language Benchmark (CLB) – Minimum overall score of 8.
- University of Michigan English Language Institute (MELAB) – Minimum score 77.
- Duolingo of 105 or greater.
- PEARSON PTE Academic – minimum score 46.

**NOTE:** If you have taken any other English Language proficiency examination from a recognized EAL (English as an Additional Language) program in Canada, please speak with your Education Consultant for consideration for admission.

Information about the language proficiency tests can be found by visiting the testing agency website:

- TOEFL www.toefl.org (Please refer to institution code: 0535)
- IELTS www.ielts.org
- CAEL www.cael.ca
- CELPIP www.celpip.ca
- CLB www.language.ca
- MELAB www.myetc.ca
- DUOLINGO www.englishtest.duoling.com
- PEARSON PTE Academic www.pearsonpte.com

## Language Proficiency Test Exemptions

The following applicants are exempt from submitting TOEFL/IELTS/CAEL/CELPIP/CLB/MELAB/DUOLINGO/PEARSON PTE Academic scores:

1. Grade 12 in an English high school in Canada.
2. Successfully completed an English language credit in a French high school in Canada.
3. Successfully completed one year of full-time studies in a recognized Canadian college or university where the program was delivered in English.
4. International applicants who completed a minimum of two years of full-time secondary or college level education in one of the countries where English is an official or the only language of common usage (check below if your country is listed on our ESL exemption list).

5. International applicants who obtain an International Baccalaureate in English from one of the International Schools' members of the Council of International Schools (www.cois.org).

Applicants who completed at least two years of secondary education in English in one of the countries listed below are deemed exempt from TOEFL/IELTS/CAEL/CELPIP/CLB/MELAB/DUOLINGO/PEARSON PTE Academic:

| | | |
|---|---|---|
| Anguilla | Gambia | Sierra Leone |
| Antigua and Barbuda | Ghana | Singapore |
| Australia | Grenada | Solomon Island |
| Bahamas | Guyana | South Africa |
| Barbados | Jamaica | Tanzania |
| Belize | Kenya | Trinidad & Tobago |
| Bermuda | Malta | Turks & Caicos |
| Botswana | Monserrat | Uganda |
| British Virgin Islands | New Zealand | United Kingdom (England, Scotland, Ireland and Wales) |
| Canada (all provinces except Quebec) | Nigeria | USA |
| Cayman Island | St. Kitts and Nevis | Zambia |
| Dominica | St. Lucia | Zimbabwe |
| Fiji | St. Vincent & The Grenadines | Sierra Leone |

All other applicants must submit their valid TOEFL/IELTS/CAEL/CELPIP/MELAB/DUOLINGO/PEARSON PTE Academic scores to an Eastern College Education Consultant. **Only tests taken in the last 2 years are considered valid.**

## Registration Fee & Refund Policy

All registration fees must be made in Canadian dollars. Any refund of fees will be made in Canadian dollars. **Eastern College will not be responsible for any exchange rate fluctuations in the event of a refund request**.

If your application is accepted, a tuition commitment request will be sent to you from Eastern College. Once the required payment is received, Eastern College will request a Provincial Attestation Letter (PAL) from the province, which we will send to you with a Letter of Acceptance. You will be responsible for submitting these along with any other required documents to IRCC (Immigration, Refugees and Citizenship Canada).

The tuition commitment request is equal to the first-year tuition and program costs. The full registration deposit will be applied to tuition if you attend school. If you do not attend school, then CDN$500 will be retained as an administration fee and the balance will be refunded.

Once classes commence, Eastern College will adhere to the Province of New Brunswick Private Occupational Training Act Tuition Refund Policy. ***(See Appendix A)***

## Visa and Study Permit Requirement

**NOTE: Government regulations are subject to change. Please refer to the IRCC website below for the most current information.**

**https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada.html**

Before applying for a Visa or Study Permit you must have successfully met all admission requirements.

**NOTE**: As of January 22, 2024, all students must submit a Provincial Attestation Letter (PAL) with their Letter of Acceptance when applying for a Study Permit.

**If you have a Study Permit that was issued to attend another Educational Institution**

All of the above steps will apply; however, **as of November 8, 2024**, students will require a PAL to be able to transfer to another Educational Institution. **You will not be able to start class until your new study permit application has been approved to attend Eastern College.** You must provide a copy of your Study Permit prior to starting your program.

**NOTE: The Provincial Attestation Letter will expire on December 31, 2025.** You must submit all required documents to IRCC before the expiry date for your application to be reviewed.

**You must provide a copy of your Visa and Study Permit to Eastern College prior to starting your program.**

Immigration Refugees and Citizenship Canada (IRCC) requires that applicants have paid their registration deposit to their school in advance, and applicants must demonstrate that they have done this prior to submitting their visa and study permit application.

## Proof of Financial Support

You must prove to IRCC that you can financially support yourself and any family members who are accompanying you while you are in Canada.

For further information, please visit:
https://www.canada.ca/en/immigration-refugees-citizenship/services/study-canada/study-permit/apply.html

Students must have a valid Visa that allows them to enter and study in Canada.

Eastern College requires all international students to obtain and provide a valid study permit for their program of study at Eastern College prior to the start of their program. This includes short-term programs that are under six months in length.

Eastern College has been officially designated as a **Learning Institute by Immigration Refugees and Citizenship Canada**. Eastern College has received a **Designated Learning Institution number** for our New Brunswick campuses, which indicates that we are permitted to provide international students with education by the Government of Canada.

- **New Brunswick DLI# 0112937696097 (This number applies to all 3 NB campuses: Fredericton, Saint John, and Moncton).**

Students who wish to apply for a study permit (after June 1, 2014), will need a letter of acceptance from a designated learning institution. You need to include the Designated Learning Institution number (DLI #), on your application form.

To access the designated learning institution list, please visit: http://www.cic.gc.ca/english/study/study-institutions-list.asp Choose New Brunswick from the drop down list and type Eastern College into the 'filter items' box.

For more information about studying in Canada, please visit the Immigration Refugees and Citizenship Canada website: http://www.cic.gc.ca/english/study/index.asp

## Passport Requirement

Students must have a valid passport with an expiry date that is later than their last day of studies at Eastern College.

Students must provide a copy of their passport, showing an expiry date that is later than their last day of studies, prior to starting their program. Students must sign the **"Student Consent to Collect Passport"** waiver which gives Eastern College consent to share your passport number with the Province of New Brunswick and IRCC to verify you are eligible to receive a Provincial Attestation Letter.

**Students must present their original passport to be viewed by an Eastern College Staff member at the Eastern College Campus before starting their program.**

## Health Insurance Requirements

All Eastern College International students, who start full-time diploma programs after January 1, 2015, will be provided with standard healthcare insurance for their study period**.**

Health insurance coverage is a mandatory requirement for international students. Health insurance coverage is also a mandatory requirement for spouses and dependent children who are accompanying or visiting an international student. The student is responsible for arranging this for his/her spouse and dependent children.

Standard coverage for emergency health services, found under the StudyInsured International Plan: https://www.studyinsured.com/easterncollege

**Note:**

- Students must be under the age of 65 as of their scheduled end date.
- There will be an extra surcharge for insurance coverage for students over 65.
- There will be no reduction in tuition for international students who already have health insurance coverage.

## Please refer to the Eastern College website for other international Student Services such as but not limited to:

- Airport pick-up
- Housing
- Health Support
- Mental Health Services
- Service New Brunswick
- Banking
- Recreation/sports/fitness
- Community Links

**Campus Services**
https://www.easterncollege.ca/international-student-services/

# *Appendix A*

***Province of New Brunswick***
***Private Occupational Training Act***

**TUITION REFUND POLICY**

As per The Regulation of the Private Occupational Training Act, 1996, our refund policy is as follows:

**10(1)** A student or prospective student who enters into a contract with a training organization, or an agent, representative or salesperson of a training organization, in relation to an occupational training program may rescind the contract by serving written notice of recission on the training organization or the agent, representative or salesperson.

**10(2)** Notice given under subsection (1) may be served by personal delivery or by sending it by registered mail to the address shown in the contract or certificate of registration.

**10(3)** For the purposes of this section, notice of rescission to a training organization located outside the Province shall be made by registered mail and delivery is deemed to be at the time of mailing.

**10(4)** When notice under subsection (1) is sent by registered mail, delivery is deemed to be at the time of mailing.

**10(5)** Notice under subsection (1) is sufficient if it indicates to a reasonable person an intention to rescind the contract.

**10(6)** When a contract is rescinded under subsection (1), the training organization shall, except as provided in subsection (7), refund the money received under or in relation to the contract to the payer within 30 days after notice of rescission has been delivered in accordance with this section.

**10(7)** A student or prospective student shall return all books and materials provided by the training organization or pay reasonable compensation for the books and materials when a contract is rescinded under this section.

**10(8)** When a contract is rescinded under this section, the student or prospective student is entitled to a refund from the training organization for tuition fees paid at the following rates:

(a) if the occupational training program has not commenced, 80% of the tuition fees;

(b) if the occupational training program is 30% complete or less, 70% of the tuition fees;

(c) if the occupational training program is 31% to 40% complete, 60% of the tuition fees;

(d) if the occupational training program is 41% to 50% complete, 50% of the tuition fees;

(e) if the occupational training program is 51% to 60% complete, 40% of the tuition fees;

(f) if the occupational training program is 61% to 70% complete, 30% of the tuition fees;

(g) if the occupational training program is 71% complete or more, 0% of the tuition fees.